

KANNADA & CULTURE DEPARTMENT
(Govt. of Karnataka)

Tender No. DKC-26011/117/2021

BOX TENDER DOCUMENT
FOR
DESIGN & DEVELOPMENT
OF
BOOKING & BILLING SOFTWARE
FOR AUDITORIUMS

Time Schedule for Tender Process:

Date & Time of Publication of Tender notification on official website / CPP Portal	21 st January 2022
Tender Amount (approx)	Rs. 5,00,000/- only
EMD Amount	Rs. 25,000/- only (to be submitted through DD – payable to The Manager, Ravindra Kalakshetra)
Download of Tender Document Commence from	21 st January 2022 from https://kannadasiri.karnataka.gov.in
Last Date & Time for Submission of Box Tender Document	1 st February 2022, 5.30pm
Date and Time of the Opening of Technical Bids & Financial Bids	2 nd February 2022, Technical Bid: 12.00pm Financial Bid: 3.00pm

Note: This e-tender document contains 21 pages (Total no. of pages including Annexures) and Tenderers are requested to sign on all the pages.

Table of Contents

S.No	Particulars	Page No.
1.	Introduction	3
2.	Notice Inviting Tender	4
3.	Selection/Evaluation Criteria	5
4.	Evaluation of Technical Bid	5
5.	Final Combined Evaluation Process of Bid	7
6.	Documents Required	7
7.	Technical Requirements	8
8.	Warranties and Liability	9
9.	Trademarks & Copyright	10
10.	General Terms & Conditions	11
11.	Conciliation/Arbitration	13
12.	Applicable Law & Jurisdiction	13
13.	Validity	13
15.	Annexure I –Technical Bid	15
16.	Annexure I(b) – Declaration by the Tenderer	16
17.	Annexure II –Financial Bid	17
18.	Annexure – III – Scope of Work	18
19.	Annexure – IV – Format of Bank Guarantee for EMD	20
20.	Annexure – V – Format of Bank Guarantee for Security Deposit	21

KANNADA & CULTURE DEPARTMENT,
RAVINDRA KALAKESHETRA
BENGALURU

Sub: Notice Inviting Box-Tender for
BOOKING & BILLING SOFTWARE
FOR AUDITORIUMS

1. Introduction:

Ravindra Kalakeshetra (Kannada and Culture Department), Bangalore, is looking for completely transparent, foolproof, user friendly, easy to operate with time lasting technologies embedded into the programming which will facilitate the artists, art promoters, organizations and such art promoters to book the auditoriums across Karnataka state.

The needs and necessities are as below:

1. A requester/user will login to our application (web or mobile) to book the auditoriums, a calendar with available dates to be displayed live for booking.
2. Upon selecting an auditorium on a date, the options of existing rates and additional facilities offered will have to be displayed.
3. The details of the requester to be captured as per the parameters required for the scrutiny, restrictions cap to be applied (as designed by the department).
4. A detailed indication of each and every product, services utilized by the requester in the event of conducting an activity will have to be invoiced both in booking and billing (while reserving and checking out).
5. The software needs to give a thorough indication of dashboard as designed by the department for or such reports for auditing.
6. Payment gateway needs to be incorporated both in booking and billing, meeting all the security clauses as per the government norms.
7. In case of eventuality for requester/team, the booking amount will have to be adjusted towards another alternate date and no refund to be allowed.
8. It is to be monitored and incorporated to avoid duplications in terms of multiple booking by one person or multiple people booking for one organization or booking under one organization and performing under another banner – will have to be restricted. (Indications for admin)
9. All the source files/database/applications or all such technical documentations, credentials will have to be handed over to the department while submitting the application. However, during the Annual maintenance period developer will execute this application of behalf of the department as a part of the contract.
10. During the Annual maintenance period, the developer will have to train one/two resources deputed by the department enabling a smooth operation, debugging/crash if any and entitling them for managing entire application independently.
11. Timebound reviews – Developer will have to attend timebound reviews and upgrade the application if needed based on the above criteria.
12. The Developer/company should let department know about all the licenses of software such as database, SQL servers, Anti-virus patches, SSL certificates etc in advance and also give a break up for any additional cost incurred
13. The Developer/company should hand held the entire system during the AMC and more rigorously during the first 3 months so that any feedbacks can be implemented to the system.
14. There has to be an option provided to book the rehearsal rooms online too in the existing website (similar

lines to that auditorium booking)

15. B&B software/application/database should be hosted on the server provided by the department.
16. After closing the tender, within 3 days of short period, should be migrated to our server.
17. Provision to add all the available auditoriums throughout the state.

The entire web application system should be dynamic and flexible enough to enhance extra features or add any necessary features as we use them.

Ravindra Kalakshetra, Head Office, Bangalore invites agency for design and development for web portal from reputed and proven track record for preparing a relevant web portal development, management & digital communication strategy for Booking and Billing Application.

2. Notice Inviting Box Tender:

- a) Box Tender is inviting under Quality and Cost Base Selection (QCBS) from reputed vendors for Design and Development of B&B Software / application as per Scope of Work that are mentioned at Annexure – III.
- b) The interested firms should apply offline box tender at Ravindra Kalakshetra along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids– all duly signed on or before 1st February, 2022. Tender document is also available for viewing on the “tenders” link of the K&C website i.e. <https://www.kannadasiri.karnataka.gov.in>
- c) Applications to this tender will be accepted only through the offline box tender method. No other mode of application will be considered & application will not be accepted.
- d) The bidder should ensure that it complies with the above requirements before applying for tender on or before 1st February, 2022.

The Technical Bids of the tender will be opened on 2nd February, 2022 in the presence of such vendors who may wish to be present, either by themselves or through their authorized representatives.

- e) The financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- f) The interested bidders are advised to read carefully the entire tender document before submitting their tender and the tender documents not received offline in prescribed format and / or are found incomplete in any respect will be summarily rejected.
- g) In case of any further clarification required relating to this tender, the same can be sought from the following officer of Ravindra Kalakshetra: Manager, Email: ravindrakalakshetra50@gmail.com

3. Selection / Evaluation Criteria:

Technical Bid: -The financial bid will be opened only of those bidders/companies who will qualify technical bid.

Financial Bid: Total cost of designing, developing, and maintenance of B&B Software as per the present requirement. The total cost should include the cost of security audit of website and one-year AMC from the date of the web site going live and all taxes as applicable. The award of Contract will be based on combined Quality and Cost based selection. The evaluation of Technical and Financial bids will be made as mentioned below.

The award of Contract will be based on combined weightage of the technical and financial under Quality and Cost based Selection (QCBS). The evaluation of Technical and Financial bids will be made as per the criteria mentioned below.

i. Pre-requisite for Eligibility for bidder/company

- a. The company should have experience in satisfactorily designing, maintaining & managing Websites & live Hosting of educational institutions / University / Government / PSU / Corporate bodies /Private Companies / Sectors during the last 05 (five) years as under.
- b. No. of website developed (any of the following):

Sl. No	Nos. of Completed Projects for development of Web site.	Amount in (Lakhs) Rs.	During the last 05 (Five) Years
1	3	4 Lakhs	Last 05 years
2	2	5 Lakhs	Last 05 years
3	1	8 Lakhs	Last 05 years

- c. Average annual turnover of the company should be at least Rs. 08 (eight) lakhs during immediate 03 (three) consecutive financial years ending 31st March 2021 i.e. 2018-19, 2019-20 & 2020-21.

(Note: - bidder/ company who do not qualify the above criteria of a, b, c will not be considered for next stage evaluation)

- d. In the event of unforeseen occurrences on the opening day of the tender, the tender opening date will be postponed. Request you to provide the contact details for that.

4. Evaluation of Technical Bid

S.N.	Parameter of technical Criteria	Maximum Marks	Technical Criteria
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	Annual Turnover	20	(i) The annual average turn over up to Rs. 8 Lakhs - 12 Marks (ii) The annual average turnover above Rs. 8 Lakhs and up to Rs.15 Lakhs - 16 Marks
			(iii) The annual average turnover above Rs. 15 Lakhs - 20 Marks
2	Presentation of 3 sample website templates*		
	a. Presentation Quality	8	
	b. Layout	8	
	c. Overall Aesthetics	8	
	d. Execution Plan	8	
	e. Technology	8	
3	Nos. of Website of Educational Institute/University/Government Sector/Private sector	20	(i) Website upto 7 numbers - 10 Marks (ii) Website above 7 and upto 10 numbers - 15 Marks (iii) Website above 10 numbers - 20 Marks
4	Nos. of years of work experience in website development	10	(i) Year of experience up to 5 years - 7 Marks (ii) Year of experience above 5 years - 10 Marks
5	Nos. of Technical Personnel in company	5	(i) Technical Persons up to 7 numbers - 03 Marks (ii) Technical Persons above 7 numbers - 05 Marks
6	Capability of handling multilingual projects, if any	5	(i) Multilingual project up to 2 nos - 03 Marks (ii) Multilingual project above 2 nos - 05 Marks
	Total	100	

Note: (i) Bidders are requested to submit the copies as proof for the above technical eligibility criteria

(ii) Participant bidder/ company to submit the present three layouts of proposed website before committee.

(iii) Only those tenderers who secure 60% marks and above on evaluation of their Technical Bids will be eligible for opening their financial bids.

5. Final Combined Evaluation Process of the Bids

The Technical and Financial Bid shall be evaluated separately. Tendering evaluation shall be

done on marks scored by the Bidder on both Technical and Financial bid. (As per GFR rules 192). The weightage for Technical Bid is set at 70% whereas the weightage for Financial Bid is set at 30%.

Evaluation of Financial bid - After the cost comparison and bringing all costs to a standard evaluation number the price proposal will be evaluated using QCBS. The lowest evaluated Price Proposal will be given the maximum price score of 100 points. The price scores of the other Price Proposals will be computed on relative scale.

Combined and Final Evaluation- Proposals will finally be ranked according to the total score (Technical Score + Financial Score).

Formula for Determining the Price Scores

- 70% weightage will be awarded for Technical Evaluation and 30% weightage will be awarded for Financial Evaluation.
- Technical Bid will be assigned a technical score (Ts) out of a maximum of 100 points, as per the Scoring Model provided in the previous section.
- The Financial bid would be normalized on a scale of 100, with lowest score being normalized to 100 and the rest being awarded on a pro-rata basis. Such normalized scores would be considered for the purpose of QCBS based evaluation, explained in section below.

Final Evaluation Criteria Quality and Cost based selection (QCBS)

The individual Bidder's Price bids are normalized as per the formula below: $F_n = F_{\min}/F_b * 100$ (rounded off to 2 decimal places) Where,

F_n = Normalized commercial score for the Bidder under consideration
 F_b = Absolute financial quote for the Bidder under consideration

F_{\min} = Minimum absolute financial quote

Composite Score (S) = $Ts * 0.7 + F_n * 0.3$

The Bidder with the highest Composite Score(s) would be awarded the contract.

6. Documents Required:

Following relevant documents shall be submitted with Technical Bids (Annexure I) duly certified by authorized representatives of the company: -

- i. The Proof of Average annual turnover of the company should be at least Rs. 08 (eight) lakhs during immediate 03 (three) consecutive financial years ending 31st March 2021 i.e. 18-19, 19-20 & 20-21.
- ii. Those bidders exempted to pay EMD cost are required to submit the certificate issued by the concerned department (like MSME, NSIC etc.)
- iii. The bidder must have experience of at least 5 years of satisfactorily designing, maintaining &

- managing Websites & live Hosting of educational institutions / University / Government / PSU / Corporate bodies /Private Companies / Sectors. Bidder shall furnish documentary evidence i.e. work order/successfully completion certificate in this regard.
- iv. Bidder should have experience for development of website of Educational Institute/University/ Government Sector /Private sector during the last of 5 years.
 - v. Copy of GST/PAN/TAN number of the firm/ company.
 - vi. Certificates / Undertaking to the effect that the bidder/company had never been blacklisted by any of the Government Organisation / Agencies.
 - vii. No. of technical personnel employed in organization with complete list duly self-attested in the letter head of the company.
 - viii. Detailed Technical Proposal content shall be provided in the Format at ANNEXURE – I .

ALL DOCUMENTS SHOULD BE ENCLOSED SERIALIZED/ INDEXED IN BOLD AND AS MENTIONED ABOVE DULY SIGNED BY AUHTORISED PERSON(S).

7. Technical Requirements

- (i) Design, aesthetics, color combination, background and screens according to the logo and screens, structure and layouts to be in consultation with Kanaja Team.
- (ii) It should ensure adherence to commonly accepted standards and practices, including W3C compliance. The Application / Software should be accessible by differently abled people and should be Web content accessibility guide lines (WCAG) 2.0 Level II compliant.
- (iii) The Sections like News and Events, Trends, Resources, Gallery etc. must be dynamic with provision to maintain Archives for the same.
- (iv) Provide extensive Website analytics and statistics like visitor analysis.
- (v) LMS services must be integrated in the website
- (vi) Provide Super Administrator credential for User Management, Content Management, Menu Management, microsites / web portals.
- (vii) Rich User Interface (Latest version) based on framework like Bootstrap.
- (viii) Design of the Application / Software should be as per the GIGW guidelines and user responsive page design compatible to multiple devices (computers tablets, mobiles and any other).
- (ix) The development approach should confirm to the best practices in The Application / Software development and maintenance industry. The Application / Software should be developed with the latest technology, using up-to-date and well-established development tools and software.
- (x) Website should be developed using Free and Open-Source Software (FOSS) solutions along with content management software. Use opensource programming language like PHP etc and database like MySQL etc.
- (xi) The bidders will be required to give a presentation about the layout and the presentation should

- include at least 3 design layouts of the proposed Application / Software and should contain details about the work flow and CMS of the proposed website.
- (xii) The Application / Software is expected to reflect the activities of Booking & Billing of Auditoriums across the state
 - (xiii) The Application / Software Web content must be published and validated to the grammar HTML (latest version) XHTML (latest version).
 - (xiv) The Application / Software developed will be tested by Kannada & Culture Department or its appointed agent/representative with required technical and other capabilities to inspect, test and evaluate. The Application / Software and determine whether it satisfies the acceptance criteria as agreed upon in the work plan. Bidder/ company will rectify the deficiencies and other deviations from work plan identified by MANAGER, RAVINDRA KALAKSHETRA immediately and not later than 7 days from the date of intimation by MANAGER, RAVINDRA KALAKSHETRA. Re-evaluation will be done by MANAGER, RAVINDRA KALAKSHETRA or its representative and if deficiency is not rectified, MANAGER, RAVINDRA KALAKSHETRA will be at liberty to invoke suitable penalty clauses and/or cancel the contract without further notice. Payment release will be subject to MANAGER, RAVINDRA KALAKSHETRA conveying acceptance after evaluation.
 - (xv) The bidder/ company will provide for the following security features:
 - (xvi) Tools for control and monitoring Website security.
 - (xvii) Protection against defacement, hacking.
 - (xviii) Design should incorporate security features to protect the site from Session Hijacking, Sql injection, Cross scripting, Denial of Service etc.
 - (xix) Payment Terms: 90% payment of order value will be made on delivery, completion, hosting of portal and successful audit from CERT In empaneled agency or any Government of India Agency for security audit certificate / safe to host certificate along with transfer of final source code and balance 10% payment shall be released after closure of maintenance contract.

8. Warranties and Liability:

- (i) The bidder/company will warrant that. The Application / Software will be free of programming errors and defects in workmanship and materials, and that it will be in full conformity with the specifications in the work plan. Any shortcomings noticed or identified by the MANAGER, RAVINDRA KALAKSHETRA in this regard will make the bidder liable to penalties and the bidder will be required to rectify the defects promptly at own expense.
- (ii) The bidder/company will not sub-let the contract or part it to any other agency or individual(s).
- (iii) The bidder/company further warrants that it owns and has complete rights to license, convey and without any encumbrance. The Application / Software and deliverables covered in the contract.

- (iv) The bidder/company further warrants that it has obtained all required registrations, permissions and consents from all third parties necessary to deliver. The Application / Software background technology and deliverables.
- (v) The bidder/company expressly a warrant that, the Application / Software does not contain any protective feature designed to restrict or prevent its use by MANAGER, RAVINDRA KALAKSHETRA or its agents and customers.
- (vi) The bidder/company further warrants that The Application / Software or any associated portion of it does not contain any virus, worm, Trojan horse routines, trap door, time bomb, or any other codes or instructions that may be used to access modify damage or disable the Website or computer system including that of the customers and other users of the Web site.
- (vii) The bidder/company warrants that, The Application / Software will be compatible for hosting on the server of ERNET as specified in the work plan.
- (viii) The bidder/company warrants that, The Application / Software does not infringe upon the trademark, copyright patent trade secrets or any other rights of any third party and where there is a use or infringement the bidder/ company shall obtain a license for use from the rights holder permitting such use. The bidder/ company shall indemnify MANAGER, RAVINDRA KALAKSHETRA against liability for infringement. The bidder/company warrants that all content forming part of, The Application / Software is provided from or obtained only from MANAGER, RAVINDRA KALAKSHETRA. The intellectual property rights of website will be the propriety of MANAGER, RAVINDRA KALAKSHETRA and cannot be used by anyone else without the permission of MANAGER, RAVINDRA KALAKSHETRA.
- (ix) Assignment: The bidder/ company shall not assign any rights or obligations to a third party.
- (x) Penalties for Non-Compliance: The bidder/ company undertake to comply fully with the MANAGER, RAVINDRA KALAKSHETRA's requirements for the project. The project should be completed as per the work plan agreed upon. In case the bidder/ company do not complete the project as per work plan, MANAGER, RAVINDRA KALAKSHETRA will be at liberty to levy a penalty of up to 2% of the Contract Amount for every two weeks of delay. The maximum amount of penalty shall not exceed 10% of contract value including Performance Security that shall also be forfeited.
- (xi) In case of any breach of the contract MANAGER, RAVINDRA KALAKSHETRA will be entitled to withhold any payments due and accrued and also to invoke performance security submitted by the bidder/ company. MANAGER, RAVINDRA KALAKSHETRA will also be entitled to initiate any actions to recover in whole or part any of the amounts already released to the bidder/ company up to that time, besides any other action that MANAGER, RAVINDRA KALAKSHETRA may like to take against the bidder/ company.

9. Trademarks & Copyright:

- (i) The deliverables and any other documentation materials or transfer of all related intellectual property rights or works commissioned by MANAGER, RAVINDRA KALAKSHETRA and as such will be the sole property of MANAGER, RAVINDRA KALAKSHETRA and the MANAGER, RAVINDRA KALAKSHETRA will be vested with all rights, title and interest therein.
- (ii) The copyright in respect of all works associated with the brand management / strategy for MANAGER, RAVINDRA KALAKSHETRA will be vested with MANAGER, RAVINDRA KALAKSHETRA. All associated patents, copyrights and trade secret rights shall be the exclusive property of MANAGER, RAVINDRA KALAKSHETRA.
- (iii) Bidder/ company shall provide to the Kannada & Culture Department complete website source code and modified source code of website, related dependencies as well as CMS, along with transfer of all related Intellectual Property Rights of the modified source code to Kannada & Culture Department used for the Website development.
- (iv) The bidder/ company shall also assist Kannada & Culture Department in hosting of the Website if there is a relocation of the Website during the currency of the contract.

10. General Terms and Conditions:

1. The bidders / companies shall acquaint himself fully with requirement of MANAGER, RAVINDRA KALAKSHETRA. No compensation on account of any difficulties will be entertained at a later stage after award of works.
2. The bidders must enclose adequate documents and if not enclosed, K & C reserves the right to reject any or all the Bids either fully or partly without assigning any reasons and is not bound to accept the lowest bid. The decision of the MANAGER, RAVINDRA KALAKSHETRA will be final and shall be binding on bidders at any time and at its sole discretion.
3. Tenders shall be submitted in prescribed tender form through online only. The tender shall be liable for rejection if not submitted in the prescribed format.
4. That the technical bid shall be opened first and only the qualified bidders / companies selected by Tender Committee shall participate in the Presentation / financial bid.
5. In the event of the bid being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so or in the case of a company, the tender be signed in the manner laid down in the said Company's Article of the Association. The signatures on the tenders will be deemed to be the authorized signatures.
6. All the pages of the Tender document should be signed by the owner of the company or his Authorized Signatory as token of acceptance of Terms & Conditions. In case the Authorized signatory signs the tender, a copy of the power of attorney / authorization may be enclosed along with tender.

7. Bids received after the specified date and time, due to whatever reason, shall not be considered for bidding.
8. Conditional Bids/Vague offers shall not be considered.
9. The bidder / company must ensure that the conditions that are laid down for submissions of offers are complete and correctly filled. The rates and units shall not be overwritten and shall be in both i.e. figures and words. Any omission to fill the rates and units shall altogether debar the quote from being considered.
10. In case two or more companies / agencies are found to have score same marks as per evaluation criteria, the Competent Authority authorized by MANAGER, RAVINDRA KALAKSHETRA shall decide about the Bidder to which the offer shall be granted based on the report on the past performance of the firm, and length of experience etc. The decision of the Competent Authority of MANAGER, RAVINDRA KALAKSHETRA shall be final.
11. The losses to the institute which are directly attributable to the agency shall be deducted from the bills adjusted from the Security deposit.
12. The tender work award is not transferable under any circumstances.
13. All costs incurred in connection with submission of bids like preparation, submission any personal visits, submitting the bids personally; subsequent processing etc. shall be borne by the bidder. MANAGER, RAVINDRA KALAKSHETRA will not be responsible / liable for the same regardless of the outcome of the tendering process.
14. MANAGER, RAVINDRA KALAKSHETRA reserves the right to accept or reject any or all the tenders without assigning any reason.
15. TDS and other Taxes as applicable will be deducted from bidder / company bills as per government guidelines from time to time.
16. EMD amount Rs. 25,000/- to be submitted through DD – payable to The Manager, Ravindra Kalakshetra, Bengaluru

Penalty: -

MANAGER, RAVINDRA KALAKSHETRA will be at liberty to levy a penalty of up to 2% of the Contract Amount for every two weeks of delay. The maximum amount of penalty shall not exceed 10% of contract value including Performance Security that shall also be forfeited except due to any reasons beyond the control of the Agency (Force Majeure).

Cancellation / termination of agreement:

MANAGER, RAVINDRA KALAKSHETRA at its sole discretion with prior notice can cancel / terminate

the agreement without assigning any reasons thereof. The bidder will deliver to MANAGER, RAVINDRA KALAKSHETRA all the work deliverable completed and confirm in writing that all rights and permissions and licenses are also vested now with MANAGER, RAVINDRA KALAKSHETRA and that it is free of royalty and is fully paid up. All payments due to bidder and payable till that time will only be paid by MANAGER, RAVINDRA KALAKSHETRA.

11. Conciliation / Arbitration:

- (i) If any dispute(s) or difference of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by The Director, Kannada and Culture Department.
- (ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed mutually by the parties.
- (iii) The Arbitration proceedings shall be in accordance with the preventing Arbitration & Conciliation Act, 1996 & Laws of India as amended or enacted from time to time.
- (iv) The venue of the Arbitration shall be Bengaluru.
- (v) The Arbitrator will give the speaking & reasoned award.

12. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of Indian Court at Karnataka.

MANAGER, RAVINDRA KALAKSHETRA reserves the right to annul the bidding process at any time period to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder / company or any obligation to inform the affected bidders / companies on the ground of MANAGER, RAVINDRA KALAKSHETRA action.

13. Validity:

- (i) The bidders / companies should satisfy themselves before submission of the tender to MANAGER, RAVINDRA KALAKSHETRA that they meet the qualifying criteria and capability as laid down in the Tender document.
- (ii) The tender should be submitted and signed by a duly authorized person, giving full name of the company with its current business address.
- (iii) The bidders / companies should satisfy themselves before submission of the tender to MANAGER, RAVINDRA KALAKSHETRA that they meet the qualifying criteria and capability as laid down in the Tender document.

14. Time Duration for the completion of Design and Development of website:

The design and development of the B&B software as per scope of work mentioned in the tender shall be completed within 7 days from the date of the receipt of the work order by the Agency.

Signature of Tenderer :-----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

Checklist

Sl.	Documents to be submitted	Proof Required
1	The proof of Average Annual turnover of Rupees Eight lakhs of last three financial years i.e. 2018-19,2019-20 and 2020-21 shall be duly certified by CA	To be attached
2	The company should have at least Five (05) years of experience in designing, maintaining & managing Websites & live Hosting of educational institutions/University/Government/ PSU/Corporate bodies/Private Companies/Sectors.	To be attached
3	Bidder should submit the proof of the work order/successfully completion certificate in last 05 years.	To be attached
4	Copy of GST/PAN/TAN number of the firm/ company.	To be attached
5	The Bidder capability of handling multi lingual projects and should attach proof / certificate from referenceable clients, if any.	To be attached
6	Detailed Technical Proposal content shall be provided in the Format at Annexure – I	To be attached
7	Certificates / Undertaking to the effect that the bidder had never been blacklisted by any of the Government Organisation / Agencies (self-attested)	To be attached

ALL DOCUMENTS SHOULD BE ENCLOSED SERIALIZED/ INDEXED IN BOLD AND AS MENTIONED ABOVE
DULY SIGNED BY AUTHORISED PERSON(S).

Signature of Tenderer: -----

Name of the Authorized Signatory: -----

Name of the Company/Firm: -----

Seal of the Company/Firm: -----

Address: -----

Contact No.: -----

Annexure- I

TECHNICAL BID FOR DESIGN AND DEVELOPMENT OF VISIONXTWEB PORTAL
(To be submitted offline box tender at Ravindra Kalakshetra)

1. Name of Company:
2. Name of the Authorized Person(s):
(WHO SIGNS ON THE TENDER DOCUMENT):
3. Address of the company:
4. Phone No:
5. Email- Address:
6. Mobile No:

Evaluation of Technical Criteria:

Sl. No	Details	Information to be filled by bidder/company
	(Profile of the Company)	
1	The proof of Average Annual turnover of Rupees Eight lakhs of last three financial years i.e., 2018-19,2019-20 and 2020-21 shall be duly certified by CA	To be attached
2	The company should have at least Five (05) years of experience in designing, maintaining & managing Websites & live Hosting of educational institutions/University/Government/ PSU/Corporate bodies/Private Companies/Sectors. Bidder should submit the proof of the work order/successfully completion certificate in last 05 years.	To be attached
3	Copy of GST/PAN/TAN number of the firm/ company.	To be attached

4	The Bidder capability of handling multi lingual projects and should attach proof / certificate from referenceable clients, if any.	To be attached
5	Certificates / Undertaking to the effect that the bidder had never been blacklisted by any of the Government Organisation / Agencies (self-attested)	To be attached

Signature of Tenderer: -----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No.:-----

Annexure – I (b)

Ravindra Kalakshetra

Read and Accepted (Signature and Stamp of the Bidder)

DECLARATION BY THE TENDERER:

It is hereby declared that I / We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I / We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me / us and I / We will abide by all the terms and conditions. This is also certified that I / We / our principal firm have no objection in signing the Work Order for the Brand / Communication Strategy and media coordination, if the opportunity for the managing the Brand / Communication Strategy and media coordination of Ravindra Kalakshetra against this tender is given to me / us.

Signature of Tenderer: _____

Name of the Authorized Signatory: _____

Name of the Company/Firm: _____

Seal of the Company/Firm: _____

Address: _____

Contact No.: _____

Annexure – II

FINANCIAL BID FOR DESIGN & DEVELOPMENT OF BOOKING AND BILLING SOFTWARE (To be submitted offline box tender at Ravindra Kalakshetra)

MANAGER, RAVINDRA KALAKSHETRA GSTIN. - 29AAAGR1054A1ZP

Sl. No.	Particulars	Amount in Rs.
1	Designing and developing of the B & B software. This cost should include the cost of Security Audit of website.	
2	Total cost (Sl.1+2) excluding all taxes	
3	Taxes to be indicated separately	
4	Total project cost (Sl.No.3+4) including taxes	

(Rupees in words.....)

Signature of Tenderer: -----

Name of the Authorized Signatory :-----

Name of the Company/Firm :-----

Seal of the Company/Firm :-----

Address :-----

Contact No:- -----

SCOPE OF WORK

A detailed scope of work is listed below that the empaneled agency must conform for. Please note that the following scope of work will also be expected to be demonstrated during the selection criteria.

1. Ensuring all data security and privacy requirements and standards are maintained.
2. Platform and dashboard to have item retrieval abilities based on Key-word search or image search
3. Platform and dashboards should support responsive, interactive, and dynamic with real-time data churning abilities. The portal should be available for use on the Web and as a Phone APP and compatible with different size screens (computer, tablet, mobiles and any other).
4. Should support multitasking on multiple screens and browsers
5. Allows multiple user access levels / graded access for downloading, printing etc. and authorization of Users depending on Roles
6. The website should be able to handle dynamic content, and it should have the ability to get updated as a multilingual website (mostly English and Kannada)
7. Maintenance of Web portal, algorithms, serves, dashboards, after Go-Live till 12 months from Go-live. The website needs to be tested and audited by the experts before handover, and it should have a warranty period of at least 12 months.
8. Cross browser Compatible - like Chrome, Mozilla Firefox, Internet Explorer, Microsoft Edge, Safari, Opera etc.,
9. The video files and image file uploading facility shall be provided in the website as per the wireframe

BANK GUARANTEE FORMAT FOR FURNISHING EMD

Whereas.....
.....(hereinafter called the “tenderer”) has submitted their offer datedfor Design & development of Web Portal (hereinafter called the “tender”) against the purchaser’s tender enquiry No. KNOW ALL MEN by these presents that WEof..... having our registered office at are bound unto National Institute of Fashion Technology (hereinafter called the “Purchaser”) in the sum of ----- for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this day of 2022

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
2. If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity: -
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept / execute the contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

.....
(Signature of the authorized officer of the Bank)
.....
.....
Name and designation of the officer
.....
Seal, name & address of the Bank and address of the Branch

BANK GUARANTEE FORMAT FOR FURNISHING SECURITY DEPOSIT

1. In consideration of Kannada and Culture Department, having its Head Office at Kannada Bhavan, J.C Road, Bangalore-02.

(hereinafter referred to as MANAGER, RAVINDRA KALAKSHETRA which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to-----with its Registered / Head Office at -----(hereinafter referred to as the ‘Contractor’ which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of MANAGER, RAVINDRA KALAKSHETRA’s Letter of Intent No.-----dated----- and the same having been unequivocally accepted by the contractor resulting in a ‘Contract’ bearing No.-----dated-----valid at Rs.------(Rupees-----only) for -----and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs.------(Rupees-----value of the contract to MANAGER, RAVINDRA KALAKSHETRA, we -----having its Head Office atshall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), do hereby guarantee and undertake to pay MANAGER, RAVINDRA KALAKSHETRA, on demand any and all money payable by the Contractor to the extent of Rs.------(Rupees-----only) as aforesaid at any time upto without any demand reservation contest, recourse for protest Bank shall be conclusive and binding notwithstanding any difference between MANAGER, RAVINDRA KALAKSHETRA and Contractor or any dispute pending before any Court, Tribunal or any other authority.
2. We, the -----Bank undertake not to revoke with guarantee during its currency without previous consent of MANAGER, RAVINDRA KALAKSHETRA and further agree that the guarantee herein contained shall continue to be enforceable till MANAGER, RAVINDRA KALAKSHETRA discharges this guarantee or -----which is earlier.
3. MANAGER, RAVINDRA KALAKSHETRA shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by the Contractor. MANAGER, RAVINDRA KALAKSHETRA shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner and either to enforce or two forbear to enforce any covenants, contained or implied, in the Contract between MANAGER, RAVINDRA KALAKSHETRA and the Contractor or any other course or remedy or security available to MANAGER, RAVINDRA KALAKSHETRA. The Bank shall not be released of its obligations under this guarantee by any exercise by MANAGER, RAVINDRA KALAKSHETRA of its liberty with reference to the matter aforesaid or any of them or by reason of any other acts of omission or commission on the part of MANAGER, RAVINDRA KALAKSHETRA or any other indulgence shown by MANAGER, RAVINDRA KALAKSHETRA or by any other matters or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

4. The Bank also agrees that MANAGER, RAVINDRA KALAKSHETRA and its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without processing against the Contractor and notwithstanding any security or other guarantee that MANAGER, RAVINDRA KALAKSHETRA may have in relation to the Contractor's liabilities.
5. This guarantee shall not be affected by any changes in the constitution of Contractor nor shall it be affected by any charges in the constitution of MANAGER, RAVINDRA KALAKSHETRA or by any amalgamation or absorption thereof or therewith but will ensure for and be available to and enforceable by absorbing or amalgamated company or concern.
6. Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to Rs. ----
----- (Rupees-----only) subject to the clause as stated immediately hereafter. This guarantee shall remain in force till.
7. This guarantee shall continue and hold good until it is released by MANAGER, RAVINDRA KALAKSHETRA on the application of the Contractor after expiry of the relative guarantee period of the said Contract and after the contractor has discharged all their obligations under the said Contract and produced a certificate from MANAGER, RAVINDRA KALAKSHETRA's representative certifying the due completion of the work under the said contract and submitted 'No-demand Certificate' provided always that unless extended this guarantee shall remain in force till----- should it be necessary to extend this guarantee beyond the said date on account of extension being granted by MANAGER, RAVINDRA KALAKSHETRA to the Contractor in respect of completion of works under the said contract or otherwise, we undertake to extend forthwith the period of the guarantee on MANAGER, RAVINDRA KALAKSHETRA's request till such time as may be required by MANAGER, RAVINDRA KALAKSHETRA.
8. We-----Bank shall be discharge of our liability under the guarantee unless a claim is made by MANAGER, RAVINDRA KALAKSHETRA within 3(three) months from the date of expiry of this Bank Guarantee.

Ravindra Kalakshetra

Witness:

- 1.
- 2.

AGENCY

Witness:

- 1.
- 2.